



Church Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_  
Street Address Line 2

\_\_\_\_\_  
City State ZIP

Mailing Address: \_\_\_\_\_  
(if different) Address Line 1

\_\_\_\_\_  
City State ZIP

Church Phone \_\_\_\_\_ Church Email: \_\_\_\_\_

Church Website: \_\_\_\_\_

Lead Pastor: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_  
City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

Assoc Pastor: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_  
City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

*(Please attach sheets for additional appointed clergy)*



## CHURCH DATA REPORTS

*(as of your 2025 charge conference)*

1. Total number of members: \_\_\_\_\_
2. Total number of baptisms: \_\_\_\_\_
3. Average in-person worship attendance: \_\_\_\_\_
4. Average online worship attendance: \_\_\_\_\_
5. Please list worship times (in-person and online): \_\_\_\_\_

6. List names of members received and date:	<i>Prof of faith</i>	<i>Trsfr GMC</i>	<i>Trsfr Other</i>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*(Add additional sheet as necessary for all new members received)*

7. List names of members removed and date:	<i>Death</i>	<i>Trsfr GMC</i>	<i>Trsfr Other</i>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*(Add additional sheet as necessary for all members removed)*



8. Has your church completed a membership audit in the last year? ☐ Yes ☐ No  
(¶422)

a. List or attach names of members placed on an inactive roll by two-thirds vote of the church council or leadership team. (¶422)

b. List or attach names of those inactive members recommended of the pastor to remove their names from the membership rolls by two-thirds vote. (¶422)

c. List or attach names of college students and which college they attend (¶431) *Pastor is encouraged to report annually the names and contact information for professing and baptized members attending colleges and universities to the chaplain or campus minister.*



9. What is the congregation's 2025 Connectional Funding Total?

a. General Church \$ \_\_\_\_\_

b. NC Conference \$ \_\_\_\_\_

If only a portion has been paid, please explain situation and plan for completion in 2026:

10. What is the congregation's estimated 2026 Connectional Funding Total?

a. General Church \$ \_\_\_\_\_

b. NC Conference \$ \_\_\_\_\_

11. Has the local church leadership implemented Ministry Safe policies, training and background checks on all those ministering in the congregation?

☐ Yes      ☐ No



## LAY CHURCH OFFICERS

BDD ¶437 states that each local church shall be designed in such a manner that it provides for a comprehensive program of nurture, outreach and witness to all. It must have a church council or similar governing board, with the charge conference determining how to allocate the other responsibilities outlined in the BDD.

Members of the church's governing board or council shall be persons of genuine Christian character who love the church, are morally disciplined, are committed to the mandate of inclusiveness in the life of the church, are loyal to the ethical standards of the Global Methodist Church and are competent to administer its affairs. It should include confirmed youth and young adult members chosen according to the same standard as adults. All persons with vote must be professing members of the Global Methodist Church in relationship to the local church where they would be serving.

*Note: if there are questions about developing an organizational plan for the local church, contact your Presiding Elder.*

The following officers are identified with contact information for the purposes of increasing ease of communication and engagement across the district, conference, and general denominational levels.

☐ Please check this box if your church operates on a one board model.

### Lay Leader

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

### Administrative Council / Board / Lead Team Chair

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000



**Pastor Parish / Staff Parish Relations Chair** (or person representing this position on Lead Team/Admin Council/Board)

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Board of Trustees Chair** (or person representing this position on Lead Team/Admin Council/Board)

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Finance Chair** (or person representing this position on Lead Team/Admin Council/Board)

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Treasurer**

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1



City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Missions / Outreach Chair**

Name: \_\_\_\_\_  
First \_\_\_\_\_ Last \_\_\_\_\_  
Address: \_\_\_\_\_  
Street Address Line 1 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Women's Ministry Chair, President, or Team Leader**

Name: \_\_\_\_\_  
First \_\_\_\_\_ Last \_\_\_\_\_  
Address: \_\_\_\_\_  
Street Address Line 1 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Men's Ministry Chair, President, or Team Leader**

Name: \_\_\_\_\_  
First \_\_\_\_\_ Last \_\_\_\_\_  
Address: \_\_\_\_\_  
Street Address Line 1 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000



**Lay Member to Annual Conference**

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Lay Member to Annual Conference** (if more than one appointed clergy, additional lay members = appointed)

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

**Reserve Lay Member to Annual Conference**

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1

\_\_\_\_\_ City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000





## BOARD OF TRUSTEES

BDD ¶446 Board of Trustees. Unless otherwise provided for in the governance structure of a local church, within each congregation of the Global Methodist Church there shall be a Board of Trustees, consisting of at least five professing members of the church representing the gender, race and age of the congregation, provided that all members shall be of legal age as determined by relevant and controlling civil law. The pastor of the congregation(s) shall be a member with voice but without vote of the Board of Trustees and may not be counted for the purpose of achieving a quorum or calculating a majority. Members may be elected to a three-year term, equally divided among three classes, with one-third elected each year. A member may be re-elected for no more than one additional term, and no member may serve longer than six consecutive years.

### **Members: Class of 2026** (term expires Dec. 31 of year)

Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	

### **Members: Class of 2027** (term expires Dec. 31 of year)

Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	



**Members: Class of 2028** (term expires Dec. 31 of year)

Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	
Name:	_____	_____
	First	Last
Phone:	_____	Email: _____
	(000) 000-0000	



## **APPROVAL OF CANDIDATES FOR MINISTRY**

BDD ¶506 describes the responsibility of the local church for participating in mutual discernment of call for those persons exploring a path towards ordained ministry. The Pastor-Parish Relations Committee or equivalent must approve candidates for ministry by at least two-thirds secret ballot. Upon approval by the PPRC, the candidate(s) for ministry are presented to the charge conference for a vote by simple majority to approve and recommend their candidacy. Charge conference approval shall be renewed annually until certified by the Board of Ministry of the North Carolina Conference of the Global Methodist Church.

The individual(s) identified below have completed their local church discernment and are presented with approval to continue pursuing and discerning their call to ordained ministry.

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1  
\_\_\_\_\_  
City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

Date of SPR/PPR approval by 2/3 majority secret ballot: \_\_\_\_\_

Date of Charge Conference approval by simple majority: \_\_\_\_\_

Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street Address Line 1  
\_\_\_\_\_  
City State ZIP

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(000) 000-0000

Date of SPR/PPR approval by 2/3 majority secret ballot: \_\_\_\_\_

Date of Charge Conference approval by simple majority: \_\_\_\_\_

*(Please attach sheets of approval for additional candidates for ministry, as needed)*